

HOW TO ENROLL

at



R ROOSEVELT S.T.A.Y.
OPPORTUNITY ACADEMY
WASHINGTON, DC

Direct Links to Enroll & Our Website

○ Enroll Here;
<https://enrolldcps.dc.gov/node/71>

○ Roosevelt STAY Website:
<https://www.rooseveltstay.org/home>

**RE-ENROLL
TODAY**

1
GO TO [ENROLLDCPS.DC.GOV](https://enrolldcps.dc.gov) AND COMPLETE THE ENROLLMENT PACKET ONLINE

2
AFTER YOU HAVE COMPLETED THE ENROLLMENT PACKET ATTACH YOUR PROOF OF RESIDENCY TO THE APPLICATION

3
SAVE & SUBMIT COMPLETED APPLICATION

NEXT:
ONCE YOU HAVE SUBMITTED YOUR ENROLLMENT PACKET THE SCHOOL WILL BE NOTIFIED AND WE WILL CONFIRM YOUR ENROLLMENT.

If you have questions, contact us at RooseveltSTAYEnroll@k12.dc.gov or call Ms. Casso at (571)440-2324

FOLLOW US FOR UPDATES!!!
WEBSITE: [ROOSEVELTSTAY.ORG](https://www.rooseveltstay.org)
TWITTER: @ROOSEVELTSTAY
INSTAGRAM: @ROOSEVELTSTAYOA
FACEBOOK: ROOSEVELT STAY

Visit our website at RooseveltSTAY.org

The screenshot shows the homepage of Roosevelt S.T.A.Y. Opportunity Academy. The browser address bar displays rooseveltstay.org/home. The page features a large header image of a brick school building with a white banner containing the Roosevelt S.T.A.Y. logo and the text "ROOSEVELT S.T.A.Y. OPPORTUNITY ACADEMY". Below the banner is a navigation menu with links: HOME, ABOUT, ACADEMICS, STUDENT LIFE, COMMUNITY, CALENDAR, ENROLLMENT, CONTACT US, and NEWS. A video player is embedded in the center, showing a group of people wearing "STAY READY" t-shirts in front of a building entrance. Below the video is a blue "NEWS AND ANNOUNCEMENTS" section with a white headline: "DC Public Schools (DCPS) school buildings will remain closed and Learning at Home". The footer includes the URL <https://www.rooseveltstay.org/cms/One.aspx?portalId=3838662&pageId=6825412#> and the Roosevelt S.T.A.Y. logo.

Click on Enrollment



ROOSEVELT S.T.A.Y. OPPORTUNITY ACADEMY

HOME ABOUT ACADEMICS STUDENT LIFE COMMUNITY CALENDAR **ENROLLMENT** CONTACT US NEWS

Enrollment

Roosevelt S.T.A.Y Opportunity Academy / **Enrollment**

ENROLLMENT

Enroll in Roosevelt STAY Opportunity Academy today!

Enroll for School Year 2020-2021 using the link below. If you have any questions, please email us at RooseveltSTAYEnroll@k12.dc.gov or call Ms. Casso at 571-440-2324

<https://enrolldcps.dc.gov/node/76>

About
Academics
Student Life
Community
Calendar
Enrollment
Contact Us
News

Then click on the link to enroll...

ROOSEVELT S.T.A.Y. OPPORTUNITY ACADEMY

HOME ABOUT ACADEMICS STUDENT LIFE COMMUNITY CALENDAR **ENROLLMENT** CONTACT US NEWS

Enrollment

Roosevelt S.T.A.Y Opportunity Academy / Enrollment

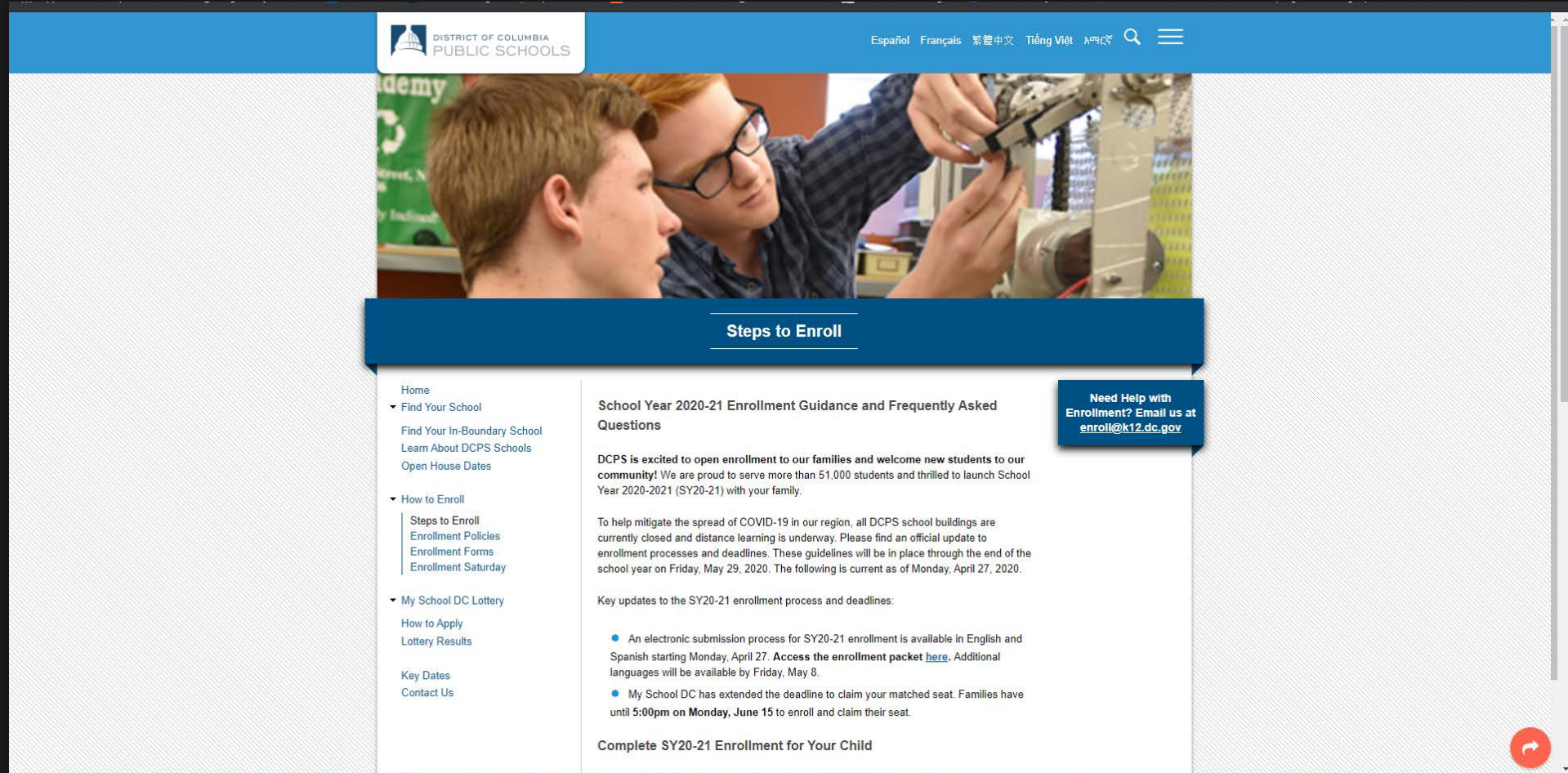
ENROLLMENT

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<https://enrolldcps.dc.gov/node/76>

The link will open to the DCPS Enrollment page...



The screenshot shows the DCPS Enrollment page. At the top, there is a blue header with the DCPS logo and navigation links for Spanish, French, Chinese, Vietnamese, and Hindi. Below the header is a large image of two students working on a project. A blue banner with the text "Steps to Enroll" is positioned below the image. The main content area is divided into a left sidebar and a main content column. The sidebar contains a navigation menu with categories like "Home", "Find Your School", "How to Enroll", and "My School DC Lottery". The main content column features a section titled "School Year 2020-21 Enrollment Guidance and Frequently Asked Questions" with a sub-section for "Need Help with Enrollment? Email us at enroll@k12.dc.gov". The main content also includes a paragraph about DCPS's excitement for open enrollment, a section for COVID-19 mitigation measures, and a list of key updates to the enrollment process and deadlines. A red circular icon with a white arrow is located in the bottom right corner of the page.

Steps to Enroll

Home

- Find Your School
 - Find Your In-Boundary School
 - Learn About DCPS Schools
 - Open House Dates
- How to Enroll
 - Steps to Enroll**
 - Enrollment Policies
 - Enrollment Forms
 - Enrollment Saturday
- My School DC Lottery
 - How to Apply
 - Lottery Results
- Key Dates
- Contact Us

School Year 2020-21 Enrollment Guidance and Frequently Asked Questions

Need Help with Enrollment? Email us at enroll@k12.dc.gov

DCPS is excited to open enrollment to our families and welcome new students to our community! We are proud to serve more than 51,000 students and thrilled to launch School Year 2020-2021 (SY20-21) with your family.

To help mitigate the spread of COVID-19 in our region, all DCPS school buildings are currently closed and distance learning is underway. Please find an official update to enrollment processes and deadlines. These guidelines will be in place through the end of the school year on Friday, May 29, 2020. The following is current as of Monday, April 27, 2020.

Key updates to the SY20-21 enrollment process and deadlines:

- An electronic submission process for SY20-21 enrollment is available in English and Spanish starting Monday, April 27. Access the enrollment packet [here](#). Additional languages will be available by Friday, May 8.
- My School DC has extended the deadline to claim your matched seat. Families have until 5:00pm on Monday, June 15 to enroll and claim their seat.

Complete SY20-21 Enrollment for Your Child

Scroll all the way down to Step 3 and select the link to complete the SY20-21 electronic submission enrollment packet

Complete SY20-21 Enrollment for Your Child

1. Read the Frequently Asked Questions.
 - [Amharic \(አማርኛ\)](#)
 - [Chinese \(中文\)](#)
 - [English](#)
 - [Español](#)
 - [Français](#)
 - [Vietnamese \(Tiếng Việt\)](#)
2. Gather necessary supporting documentation for upload as needed:

NEW to any DCPS school

 - One proof of age – examples include a birth certificate, hospital records, previous school records, passport, or baptismal certificate
 - Proof of DC residency – see the [Residency Form](#) for a complete list of acceptable documents and verification method.




RETURNING to your current DCPS school


 - Proof of DC residency – see the [Residency Form](#) for a complete list of acceptable documents and verification methods
3. Complete the [SY20-21 electronic submission enrollment packet](#).
 - [Contact your school](#) if you need help completing the electronic enrollment packet or if you cannot access the electronic submission process.

Please refer to our [Enrollment Policies](#). Still have a question? [Contact us](#).

STAY CONNECTED

1200 First St NE, Washington, DC 20002 | Phone: (202) 478-5738 | Fax: (202) 442-5026

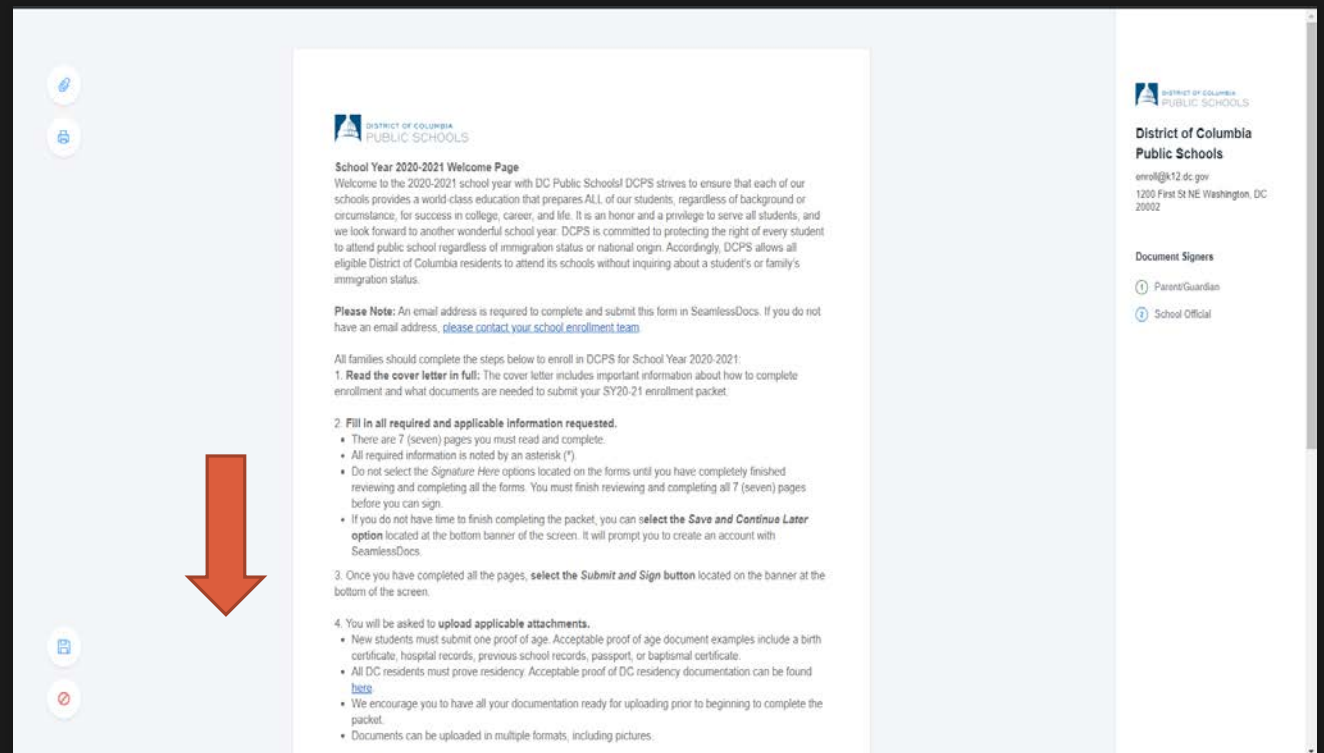


Select your language.

*As noted by DCPS, additional dates will be available on May 8th, 2020.

The screenshot shows the District of Columbia Public Schools website. At the top left is the DCPS logo. At the top right are language options: Español, Français, 繁體中文, Tiếng Việt, and አማርኛ, along with a search icon and a menu icon. The main header is a dark blue bar with the text "Enrollment Forms" centered between two horizontal lines. On the left is a navigation menu with the following items: Home, Find Your School (with a dropdown arrow), Find Your In-Boundary School, Learn About DCPS Schools, Open House Dates, How to Enroll (with a dropdown arrow), Steps to Enroll, Enrollment Policies, Enrollment Forms, and Enrollment Saturday. The main content area features a heading "Need Enrollment Forms for the UPCOMING 20-21 School Year?" followed by a paragraph: "Enrollment cannot currently be conducted in-person. [Contact your school](#) if you need help completing enrollment, including if you cannot complete the electronic submission process." Below this is another heading: "Complete the full SY20-21 DCPS Enrollment Packet electronically:" followed by a list of links: "English" with a globe icon, "Spanish" with a globe icon, and "Additional languages coming May 8, 2020". On the right side of the page, there is a dark blue callout box with white text: "Need Help with Enrollment? Email us at enroll@k12.dc.gov".

The instructions will populate... scroll down, accept and click next.



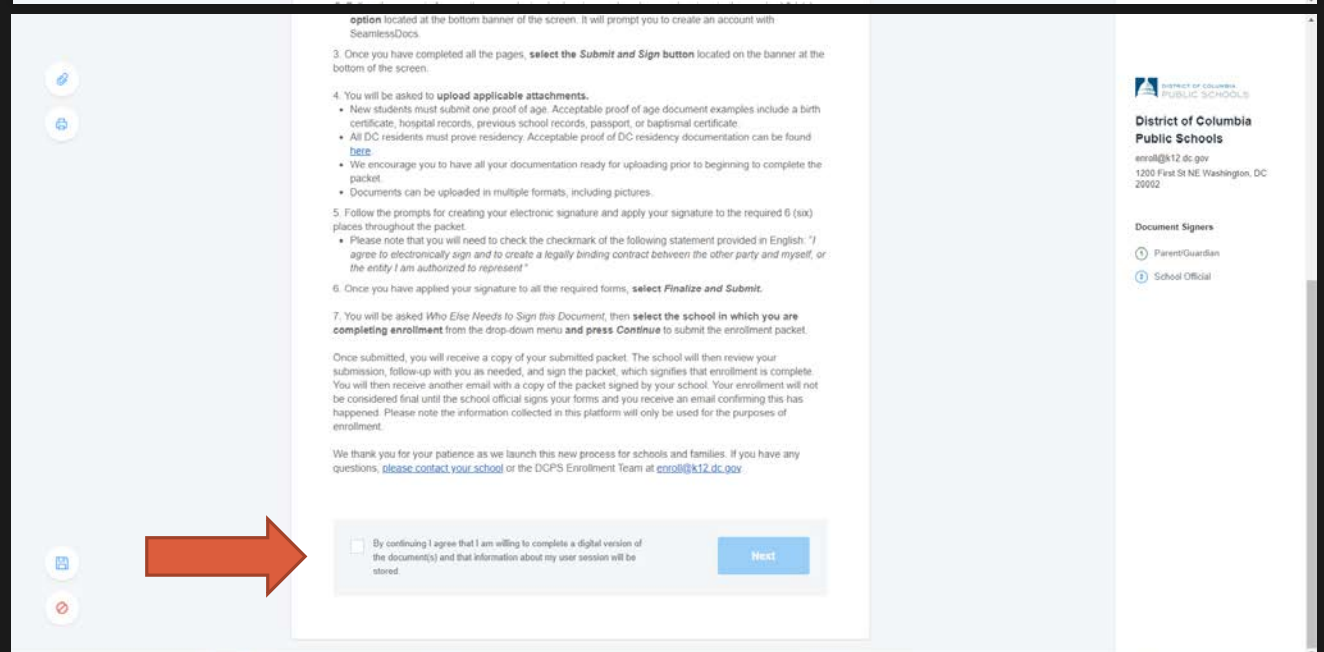
School Year 2020-2021 Welcome Page

Welcome to the 2020-2021 school year with DC Public Schools! DCPS strives to ensure that each of our schools provides a world class education that prepares ALL of our students, regardless of background or circumstance, for success in college, career, and life. It is an honor and a privilege to serve all students, and we look forward to another wonderful school year. DCPS is committed to protecting the right of every student to attend public school regardless of immigration status or national origin. Accordingly, DCPS allows all eligible District of Columbia residents to attend its schools without inquiring about a student's or family's immigration status.

Please Note: An email address is required to complete and submit this form in SeamlessDocs. If you do not have an email address, [please contact your school enrollment team](#).

All families should complete the steps below to enroll in DCPS for School Year 2020-2021:

- 1. Read the cover letter in full:** The cover letter includes important information about how to complete enrollment and what documents are needed to submit your SY20-21 enrollment packet.
- 2. Fill in all required and applicable information requested.**
 - There are 7 (seven) pages you must read and complete.
 - All required information is noted by an asterisk (*)
 - Do not select the *Signature Here* options located on the forms until you have completely finished reviewing and completing all the forms. You must finish reviewing and completing all 7 (seven) pages before you can sign.
 - If you do not have time to finish completing the packet, you can **select the Save and Continue Later option** located at the bottom banner of the screen. It will prompt you to create an account with SeamlessDocs.
- 3. Once you have completed all the pages, select the Submit and Sign button** located on the banner at the bottom of the screen.
- 4. You will be asked to upload applicable attachments.**
 - New students must submit one proof of age. Acceptable proof of age document examples include a birth certificate, hospital records, previous school records, passport, or baptismal certificate.
 - All DC residents must prove residency. Acceptable proof of DC residency documentation can be found [here](#).
 - We encourage you to have all your documentation ready for uploading prior to beginning to complete the packet.
 - Documents can be uploaded in multiple formats, including pictures.



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 - All DC residents must prove residency. Acceptable proof of DC residency documentation can be found [here](#).
 - We encourage you to have all your documentation ready for uploading prior to beginning to complete the packet.
 - Documents can be uploaded in multiple formats, including pictures.
- 5. Follow the prompts for creating your electronic signature and apply your signature to the required 6 (six) places throughout the packet.**
 - Please note that you will need to check the checkmark of the following statement provided in English: *"I agree to electronically sign and to create a legally binding contract between the other party and myself, or the entity I am authorized to represent"*
- 6. Once you have applied your signature to all the required forms, select Finalize and Submit.**
- 7. You will be asked Who Else Needs to Sign this Document, then select the school in which you are completing enrollment** from the drop-down menu **and press Continue** to submit the enrollment packet.

Once submitted, you will receive a copy of your submitted packet. The school will then review your submission, follow-up with you as needed, and sign the packet, which signifies that enrollment is complete. You will then receive another email with a copy of the packet signed by your school. Your enrollment will not be considered final until the school official signs your forms and you receive an email confirming this has happened. Please note the information collected in this platform will only be used for the purposes of enrollment.

We thank you for your patience as we launch this new process for schools and families. If you have any questions, [please contact your school](#) or the DCPS Enrollment Team at enroll@k12.dc.gov.

By continuing I agree that I am willing to complete a digital version of the document(s) and that information about my user session will be stored. **Next**



School Enrollment Email:

School Year 2020/2021 Enrollment Packet

Welcome to the 2020/2021 school year with DC Public Schools! At DCPS it is our mission to ensure that each of our schools provides a world-class education that prepares ALL of our students, regardless of background or circumstance, for success in college, career, and life. It is an honor and a privilege to serve all students, and we look forward to another wonderful school year. DCPS is committed to protecting the right of every student to attend public school regardless of immigration status or national origin. Accordingly, DCPS allows all eligible District of Columbia residents to attend its schools without inquiring about a student's or family's immigration status. All families should complete the steps below to enroll into DCPS for the 2020-2021 school year:

Step 1. Please complete and sign the forms in this packet.

We have made all the forms available in SeamlessDocs so you can type your answers throughout the packet and provide your e-signature. Translations are available in Amharic, Chinese, French, Spanish, and Vietnamese. You can also locate all SY20-21 enrollment documents online at <https://enrolldcps.dc.gov/>.

- A. Enrollment Form (Required)
- B. Residency Form (Required)
- C. Consent Forms (*Media Consent and Release, Release of Information to Military Recruiters, and Social Emotional Health Services*)
- D. Notifications of Student and Parent/Guardian Rights

Step 2. After completing the required sections, please be sure to upload your supporting documents as an attachment, such as proof of age, proof of residency, or both depending on your student's status.

New to any DCPS school

- A. One proof of age – examples include a birth certificate, hospital records, previous school records, passport, or baptismal certificate
- B. Proof of residency – see *Residency Form for a complete list of acceptable documents and verification methods*
- C. Home language survey – see *Enrollment Form* for this survey

Returning to your current DCPS school

- Proof of residency – see *Residency Form for a complete list of acceptable documents and verification methods*

You will be asked to electronically sign six (6) times and will only be prompted to sign once all the content in the packet is entered. Once you have signed the required forms electronically and submitted any required attachments, the documents will be sent to your school for review. After the school reviews the documentation, they will approve your submitted enrollment packet and enroll your student or contact you via email with necessary next steps to complete your student's enrollment.

Step 3. Mark your calendar to complete the Free and Reduced-Price Meals (FARM) Application. (Opens July 1, 2020)

The FARM application for households to receive free lunch will be available July 1, 2020. Applications are available online at <https://dcps.dc.gov/farm> or from your school's front office. All families are encouraged to submit an application.

Step 4. Complete health documentation and provide immunization records. (Due August 31, 2020)

- NEW this year! You must provide immunization records by the first day of the school year - August 31, 2020. This is required by OSSE's new Immunization Attendance Policy. Read more about the [DC Immunization Guidance](#). Immunization records are part of the DC Universal Health Certificate.
- For access to free/low-cost immunizations: [DC Pediatric Immunization Clinics](#)
- Provide DC [Universal Health Certificate](#) and [DC Oral Health Form](#) completed and signed by your doctors. These forms may be submitted by email to the school by the first day of school year August 31, 2020. To print a copy of the DC Universal Health Form in a different language click here for [Spanish](#), [Chinese](#), [Amharic](#), [French](#), and [Vietnamese](#).

Please note DCPS is required by law to annually verify the District residency of each family seeking to enroll in DCPS. DCPS conducts this residency verification upon enrollment (residency must be verified within **ten calendar days** from the date the student first seeks to enroll). If you are unable to verify District residency in accordance with District requirements or you fail to agree to pay non-resident tuition, your student will be at risk for exclusion from attending DCPS. For any questions, please contact the DCPS Enrollment Team at enroll@k12.dc.gov.

The enrollment packet will load. Complete the enrollment packet, attach required documents and submit packet.



District of Columbia Public Schools

enroll@k12.dc.gov
1200 First St NE Washington, DC 20002

Document Signers

- ① Parent/Guardian
- ② School Official

Submit & Sign



School Year 2020/2021 Enrollment Form

Use this form to enroll each of your new or returning students in a DC public school. Submit this form in-person at the school your student will attend for the 2020/2021 school year. All questions below must be answered. Please note residency must be verified within ten calendar days from the date you submit this form.

DCPS Student					
Last Name: *		First Name: *		Date of Birth: MM/DD/YYYY *	
Country of Birth: Choose One *	Student ID: *		Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Non-Binary		
Home Address: *		Apt: *	City: *	State: Choose: * ZIP: *	
School Year 2019/2020 School Name: *			City/State: *		
School Year 2020/2021 School Name: Choose One *			Student Email: *		
Grade Level for School Year <input type="checkbox"/> Pre-K3 <input type="checkbox"/> Pre-K4 <input type="checkbox"/> Kindergarten <input type="checkbox"/> 1st <input type="checkbox"/> 2nd <input type="checkbox"/> 3rd <input type="checkbox"/> 4th <input type="checkbox"/> 5th 2020/2021: check only one <input type="checkbox"/> 6th <input type="checkbox"/> 7th <input type="checkbox"/> 8th <input type="checkbox"/> 9th <input type="checkbox"/> 10th <input type="checkbox"/> 11th <input type="checkbox"/> 12th <input type="checkbox"/> Adult Education					
Migrant Status: In the past 36 months, has the student, their child, spouse, parent or guardian engaged in migrant work (meaning they moved and worked seasonally in jobs related to agriculture or fishery)? <input type="checkbox"/> No <input type="checkbox"/> Yes					
Housing Status: Check only one <input type="checkbox"/> Permanent (own, rent) <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Shelter <input type="checkbox"/> Doubled Up <input type="checkbox"/> Unsheltered					
Do the following apply to the student? <input type="checkbox"/> Y <input type="checkbox"/> N In or awaiting Foster Care <input type="checkbox"/> Y <input type="checkbox"/> N Unaccompanied Youth (not in permanent housing)					
Ethnic Designation: check only one <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Non-Hispanic/Non-Latino					
Race: check all that apply <input type="checkbox"/> American Indian/Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Ntv Hawaiian/ Pac Islr <input type="checkbox"/> Black/African Am <input type="checkbox"/> White					
Does student have the following? <input type="checkbox"/> Y <input type="checkbox"/> N Allergies <input type="checkbox"/> Y <input type="checkbox"/> N Required medication <input type="checkbox"/> Y <input type="checkbox"/> N Dietary restrictions Select yes or no for each. School may follow up. <input type="checkbox"/> Y <input type="checkbox"/> N 504 Plan <input type="checkbox"/> Y <input type="checkbox"/> N IEP for special education services					
Parent/Guardian/Custodian	First Name: *		Last Name: *		Relationship to Student: *
	Email: *		Phone: ###-###-#### * <input type="checkbox"/> Cell <input type="checkbox"/> Landline		
	<input type="checkbox"/> Same as student Address: *		Phone: ###-###-#### <input type="checkbox"/> Cell <input type="checkbox"/> Landline		
	Apt: *	City: *	State: *	ZIP: *	<input type="checkbox"/> I do NOT want to receive text /email communications about mystudent.
Parent/Guardian/Custodian	First Name: *		Last Name: *		Relationship to Student: *
	Email: *		Phone: ###-###-#### <input type="checkbox"/> Cell <input type="checkbox"/> Landline		
	<input type="checkbox"/> Same as student Address: *		Phone: ###-###-#### <input type="checkbox"/> Cell <input type="checkbox"/> Landline		
	Apt: *	City: *	State: *	ZIP: *	<input type="checkbox"/> I do NOT want to receive text /email communications about mystudent.
Home Language Survey <i>Only complete if this is your initial enrollment into DCPS.</i>					
<i>If answers to the questions 1, 2 or 3 indicate a language other than English, your student's English proficiency will be evaluated to ensure that services are offered to students who need them. For questions, please call the Language Acquisition Division at 202-671-0750.</i>					
What is the primary language used in the home? _____ (specify language)					
What is the language most often used by the student? _____ (specify language)					
What language or languages did the student use first? _____ (specify language)					
In what language would you like to receive information from the school? If "other" is selected, written correspondence will be sent in English. Interpretation will be provided when requested. <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Amharic <input type="checkbox"/> French <input type="checkbox"/> Chinese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Other: _____					
Emergency Contacts <i>If the two adults listed above cannot be reached, only the persons below have permission to pick up the student.</i>					
Full Name: *		Relationship to Student: *		Phone: ###-###-####	
Full Name: *		Relationship to Student: *		Phone: ###-###-####	
Student's Siblings in DCPS <i>Please provide information for all of the student's siblings who attend any DCPS school.</i>					
	Sibling 1	Sibling 2	Sibling 3	Sibling 4	
Full Name: *					
Date of Birth: MM/DD/YYYY *					

Complete the enrollment packet, attach required documents.



District of Columbia Public Schools

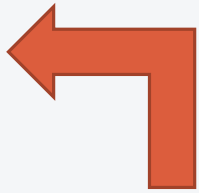
enroll@k12.dc.gov
1200 First St NE Washington, DC 20002

Document Signers

- 1 Parent/Guardian
- 2 School Official

Submit & Sign





Attach
proof of
residency
here



Sign here



DC Residency Verification Form –2020-21 School Year

Use this form to verify that you are a District resident and therefore you or your student is eligible to enroll in a DC public or public charter school. All forms and supporting residency documentation are submitted to the enrolling school.

Step One: Choose the residency verification method that best applies to you.

Details of the available methods for verifying your DC residency are provided on page two. **Choose ONE** after completing sections 2 and 3 below. To be eligible to enroll in a DC public or public charter school tuition-free: 1) the enrolling person must be the parent, adult student, or the valid legal guardian, custodian or Other Primary Caregiver with proper documentation; 2) **the enrolling person has established a physical presence in the District of Columbia**; and 3) the enrolling person has submitted valid and proper documentation that establishes residency as set forth in law and regulations.

Step Two: Provide information about student and enrolling person.

Student First Name:	Student Last Name:	DOB: MM/DD/YYYY
Name of 2020-21 School Year School:	Choose One	
Enrolling person > First Name:	Last Name:	
I am the:	<input type="checkbox"/> Student's legal parent/guardian/custodian <input type="checkbox"/> Student's Other Primary Caregiver and completed the OPC Form <input type="checkbox"/> Adult student <input type="checkbox"/> Minor parent and completed the sworn statement	
Address of enrolling person:		
City:	State: Choose C	ZIP: DC Resident: <input type="checkbox"/> Yes <input type="checkbox"/> No
Email:	Phone: ### ## ##	

Step Three: Sign Certification of Residency Requirements.

- I certify that I am the parent or the valid guardian, custodian, or Other Primary Caregiver and am submitting valid and proper residency documentation accordingly or have identified myself as a non-resident and understand the required tuition agreement and tuition payment needed for enrollment.
- I certify that I have established and will maintain a physical presence in the District, defined as the "actual occupation and inhabitation of a place of abode with the intent to dwell for a continuous period of time"; and I am submitting valid and proper documentation to verify residency, as set forth in 5-A DCMR § 5004; or, I have identified myself as a non-resident and will complete the required tuition agreement and tuition payment.
- I consent to the disclosure of residency information if enrolled in a government-funded financial assistance program (Medicaid, TANF, SNAP) for the sole purpose of verifying District residency. By signing below, I am saying: I authorize the Office of the State Superintendent of Education (OSSE) to obtain my personally identifiable information from other state or federal agencies, including but not limited to, the DC Department of Human Services (DHS), the DC Housing Authority (DCHA), and the Department of Health Care Finance (DHCF). OSSE will protect my information and follow all applicable laws regarding the protection and use of this information.
- I understand that enrollment of the above-named student in District of Columbia Public Schools, public charter schools, or other schools providing educational services funded by the District of Columbia is based on my representation of **bona-fide DC residency, including this sworn statement of physical presence and my submission of valid and proper documentation verifying residency** or by completion of a tuition agreement and tuition payments.
- I understand that even if the documentation I provide appears to be satisfactory, OSSE or school officials, with reasonable basis, may seek further information to verify the student's residency or the Other Primary Caregiver status of the adult enrolling the student.
- If the District of Columbia, through OSSE, determines that I am not a resident or an approved non-resident under 5-A DCMR § 5007, I understand that I am liable for payment of retroactive tuition for the student, and that the student may be withdrawn from school.
- I understand that if I provide false information or documentation, I can be referred to DC Office of the Inspector General for criminal prosecution or to the DC Office of the Attorney General for prosecution under the False Claims Act and under D.C. Code § 38-312 which provides that any person who knowingly supplies false information to a public official in connection with student residency verification shall be subject to payment of a fine of not more than \$2,000 or imprisonment for not more than 90 days, but not both a fine and imprisonment.
- I understand that all supporting documentation to this form will be retained by the school and made available to OSSE, external auditors, and other agencies including but not limited to the DC Office of the Inspector General and the DC Office of the Attorney General, upon request.
- I am aware that the District of Columbia may use whatever legal means it has at its disposal to verify my residence and I consent to the disclosure of residency information to the appropriate local authorities for verification and/or investigation.
- I agree to notify the school of any change of residence for myself or the student within three school days of such change.

Enrolling Person SIGN HERE: Signature Here DATE: 05/01/2020

Step Four: Bring this completed form and applicable documentation to your school.

SCHOOL OFFICIAL USE ONLY The following method was used to verify District of Columbia residency. Choose ONE method.

I certify, under the penalties of perjury, that I have personally reviewed all the documents presented and affirm that the information represented above is true to the best of my knowledge, information, and belief. I also affirm that all supporting documentation to this form will be retained by the school and made available to OSSE, external auditors, and other agencies, including but not limited to, the DC Office of the Inspector General and the DC Office of the Attorney General, upon request.



District of Columbia
Public Schools

enroll@k12.dc.gov
1200 First St NE Washington, DC
20002

Document Signers

- Parent/Guardian
- School Official

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will be notified.**

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Or call Ms. Casso at
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We are here for you and happy to help!!